

Saving Methods

s1 • Saved to this PC



Save As

PowerPoint show

Give a File name

- Home
- New
- Open
- Info
- Save
- Save As**
- Print
- Share
- Export
- Close
- Account
- Feedback
- Options

Recent

National School of Business Management

- OneDrive - National School of...
gaswijeeekara@students.nsbm.lk
- Sites - National School of Busn...
gaswijeeekara@students.nsbm.lk

Other locations

- This PC
- Add a Place
- Browse

Documents > My Powerpoint creations > saving types

s1

PowerPoint Presentation (*.pptx)

PowerPoint Presentation (*.pptx)

PowerPoint Macro-Enabled Presentation (*.pptm)

PowerPoint 97-2003 Presentation (*.ppt)

PDF (*.pdf)

XPS Document (*.xps)

PowerPoint Template (*.potx)

PowerPoint Macro-Enabled Template (*.potm)

PowerPoint 97-2003 Template (*.pot)

Office Theme (*.thmx)

PowerPoint Show (*.ppsx)

PowerPoint Macro-Enabled Show (*.ppsm)

PowerPoint 97-2003 Show (*.pps)

PowerPoint Add-in (*.ppam)

PowerPoint 97-2003 Add-in (*.ppa)

PowerPoint XML Presentation (*.xml)

MPEG-4 Video (*.mp4)

Windows Media Video (*.wmv)

Animated GIF Format (*.gif)

JPEG File Interchange Format (*.jpg)

PNG Portable Network Graphics Format (*.png)

TIFF Tag Image File Format (*.tif)

Device Independent Bitmap (*.bmp)

Windows Metafile (*.wmf)

Enhanced Windows Metafile (*.emf)

Select file type



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PowerPoint 97-2003 presentation

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powerpoint_97_2003

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PowerPoint 97-2003 Template (*.pot)

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New

Open

Info

Save

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Print

Share

Export

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Account

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- PowerPoint Macro-Enabled Template (*.potm)
- PowerPoint 97-2003 Template (*.pot)
- Office Theme (*.thmx)
- PowerPoint Show (*.ppsx)
- PowerPoint Macro-Enabled Show (*.ppsm)
- PowerPoint 97-2003 Show (*.pps)
- PowerPoint Add-in (*.ppam)
- PowerPoint 97-2003 Add-in (*.ppa)
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Save

Windows Media Video

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- PowerPoint 97-2003 Template (*.pot)
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- PowerPoint 97-2003 Add-in (*.ppa)
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Share

Export

Close

Account

Feedback

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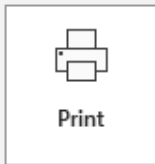
Some Saved File types with Icons

- ★ Quick access
- Desktop
- Downloads
- Documents
- Pictures
- Audio
- Final
- My Powerpoint creations
- saving types
- OneDrive - NSBM
- This PC
- 3D Objects
- Desktop
- Documents
- Downloads
- Music
- Pictures
- Videos
- OS (C:)
- Dilini (E:)
- Network

Name	Date modified	Type	Size
~\$s1	5/20/2022 8:34 AM	Microsoft PowerP...	1 KB
Computer_97_2003	7/23/2021 3:40 PM	Microsoft PowerP...	2,074 KB
Computer_pdf	7/23/2021 3:42 PM	Adobe Acrobat D...	387 KB
Computer_PPTSHOW	7/23/2021 3:37 PM	Microsoft PowerP...	32,255 KB
s1	5/20/2022 8:52 AM	Microsoft PowerP...	32,559 KB

Print

Print




Copies: 1

Printer



 HP LaserJet 1022nw Class Dri...
 Ready


[Printer Properties](#)

Settings


 Print All Slides
 Print entire presentation

Slides:

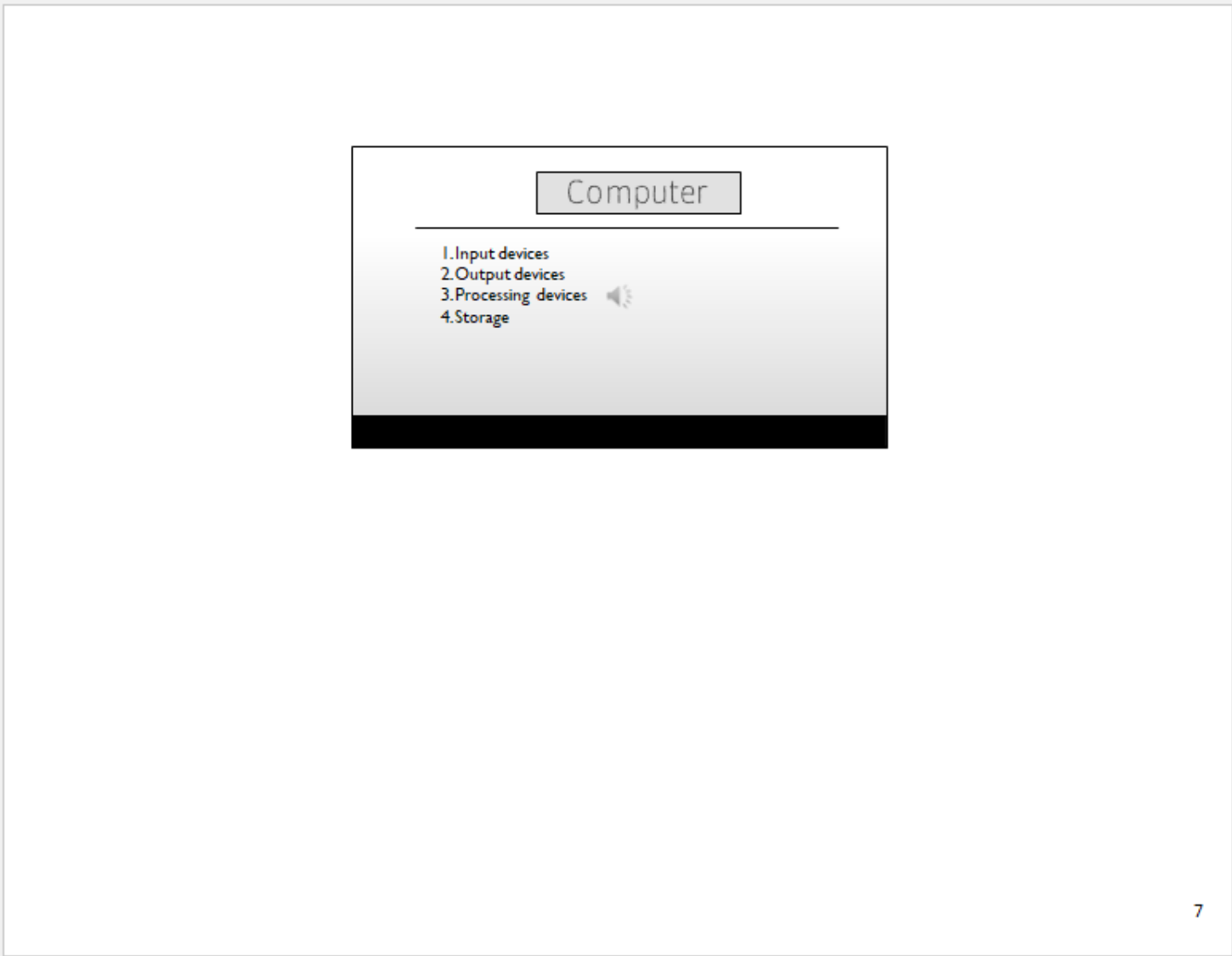

 Notes Pages
 Print slides with notes


 Collated
 1,2,3 1,2,3 1,2,3


 Landscape Orientation


 Grayscale

[Edit Header & Footer](#)



Home

New

Open

Info

Save

Save As

Print

Share

Export

Close

Account

Feedback

Options



Home

New

Open

Info

Save

Save As

Print

Share

Export

Close

Account

Feedback

Options

Print Layout

- Full Page Slides
- Notes Pages
- Outline

Handouts

- 1 Slide
- 2 Slides
- 3 Slides
- 4 Slides Horizontal
- 6 Slides Horizontal
- 9 Slides Horizontal

Print slide numbers on handouts

Frame Slides

Scale to Fit Paper

High Quality

Print Comments

Print Ink

2 Slides
Handouts (2 slides per page)

Collated
1,2,3 1,2,3 1,2,3

Landscape Orientation

Grayscale

[Edit Header & Footer](#)

s1

Print Two Slide per page- Handouts

5/20/2022

Computer

1. Input devices
2. Output devices
3. Processing devices
4. Storage

7

INPUT DEVICES

8



Home

New

Open

Info

Save

Save As

Print

Share

Export

Close

Account

Feedback

Options

Print Layout



Full Page Slides



Notes Pages



Outline

Handouts



1 Slide



2 Slides



3 Slides



4 Slides Horizontal



6 Slides Horizontal



9 Slides Horizontal

Print slide numbers on handouts

Frame Slides

Scale to Fit Paper

High Quality

Print Comments

Print Ink



Outline

Print a text outline



Collated

1,2,3 1,2,3 1,2,3



Landscape Orientation



Grayscale

[Edit Header & Footer](#)

s1

Print Two Slide per page- Outline

5/20/2022

1

2

3

4

5

6

7

8

9

10 INPUT DEVICES

11 OUTPUT DEVICES

12 PROCESSING DEVICES

13 STORAGE DEVICES

14

15

16

17

18

Computer

1. Input devices
2. Output devices
3. Processing devices
4. Storage



STORAGE DEVICES



