

Answer the following questions

- (1) Fill in the blanks with appropriate words
 - ❖ What is included to solve a problem
 - ❖ The result after solving a problem
 - ❖ The order in which all the steps taken to solve a problem are called
- (2) Write down the input, process, and output to prepare a cake.
- (3) Write the algorithm for preparing a cake and draw the relevant flow chart.
- (4) Write down the two instances in which the computer is used in the following fields.
 - ❖ In the school field
 - In the hospital field
 - In the farm field
 - In the field of banking
- (5) What are the best practices you should follow in a computer lab?

(6) Write down the 4 correct postures that the person in the diagram below uses when using the computer.



- (7) What are some of the common health problems that can be caused by not following the correct posture while using the computer?
- (8) Explain the concept of 3R used for electronic waste management.
- (9) Write 2 features of a strong password.
- (10) Write 5 examples for strong passwords.