



Unit 3 - Word Processing

Create the following document using Word Processing software and write the name of the tools which you used.

Computer Software

Software are logical components of computer, which can't be seen and touched. Softwares are used to run the computer in an efficient manner. Without software, computer is like a vehicle without fuel. These are four major types of software:

1. System Software
2. Application Software
3. Utility Software and Service Programme

System Software:

System softwares are those which are provided by manufacturers to the user. They are used to control the computer system and increase computer performance.

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