Department of Education, Sabaragamuwa Province/ Weekly School	gamuwa
Province/ William Partmen	y School
Department Sabaragamuwa riovince weekiy school Separtment of Luucation, sabaragamuwa riovince weekiy school Se	<del>par</del> tment of
Education, Sabaragamuwa Province/ Weekly School Department of Education, Sabaragamuwa Province/ Weekly School Department of Education, Sa	baragamuwa
Province/Weekly School Department of Education, Sal Information & Communication Technology abaragamuwa Province/We	ekly Schoo
Department of Education, Sabaragamuwa Province	partment of
Education, Sabaragamuwa Province/Weekly School Department of Education (Sabaragamuwa Province/	baragamuwa
Pro Dep Week-13 Sducation, Sabaragamur Grade 7 ment of Translated by -K.K.Nilusha Province/ Weekly	asangani
Education Saparagamina Province, Weekly School Department of Education Saparagamina Province, W.	

## 4. Word Processing

1.	What is word processing?
2.	List five advantages of using a software for word processing.
3	Name the word processing software?
٥.	
4.	The keys in the keyboard can be divided into several groups. Name them,
5.	Write the function for above groups.