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Subject : General English

Grade: 13

Prepared by: English Unit - Ratnapura Education Zone

UNIT 8- EMPLOYMENT

INTERVIEWS

1. According to your point of view, what are the powerful words and phrases that can be used in an interview by an interviewee ?
2. List out separately from the following what you “should do” and “should not do” during an interview.

Smile

A loose handshake.

Pay attention

Ask simple questions

Use negative language

Set up time

Maintain eye contact

Say Thank you

Bring extra CV

Be polite

Show your enthusiasm

A firm handshake

Rub or touch your nose

3. Add more to the lists you prepared.
4. What do you need to take in to consideration before going to face an interview?