



## Provincial Department of Education – Sabaragamuwa – Week School

Week: 44

Subject: German

Grade -10

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### How to make an appointment – einen Termin vereinbaren

#### ✚ Beginning:

Ich möchte gern einen Termin vereinbaren.

I would like to make an appointment.

#### ✚ Suggesting a date and a time

Sind Sie am Montag um 16 Uhr frei?

Are you free on Monday at 4 pm?

(With the preposition “am” (Sonntag, Montag, Dienstag, Mittwoch, Donnerstag, Freitag, Samstag) you have to mention the day and with the preposition “um” you have to mention the time.)

#### ✚ Answering

(if the date and time okay, you can agree with the appointment)

Ja, das passt mir.

yes, that suits me.

(If you have any problem with the appointment, you can disagree as below)

Nein, das passt mir nicht. Es tut mir leid.

No, that doesn't suit me. I am sorry.

\* In this lesson, we are focusing on how to make an appointment in German Language.

\* Under this topic, there are some sub topics to be discussed. They are;

- ✚ Beginning
- ✚ Suggesting a date and a time
- ✚ Answering
- ✚ Cancelling
- ✚ Concluding

\* Mostly this situation takes place in a formal way.



### **Cancelling**

If you want to cancel the appointment, you can express as follows.

Es tut mir leid. Leider muss ich die Verabredung absagen.

I am sorry. Unfortunately I must cancel the appointment.

### **Concluding**

This is how you end the conversation.

Gut. Machen wir so.

Fine. Let's do like that.

**NOTE: Don't worry about any other thing such as grammar, sentence structures and all. Just focus on the phrases given and practice them and learn how to make an appointment in German Language.**



**See the example given.**

You are making an appointment and you are okay with the given date and time. Write a short conversation that can take place.

**A:** Hallo! Guten Morgen! Ich möchte gern einen Termin vereinbaren.

(hello! Good Morning! I would like to make an appointment.)

**B:** Guten Morgen! Sind Sie am Freitag um 11 Uhr frei?

(Good Morning! Are you free on Friday at 11 am?)

**A:** Ja, das passt mir

(yes, that suits me.)

**B:** Okay, machen wir so.

(ok, let's do so.)

**A:** Danke! Auf Wiederhören!

(Thanks! Until we hear each other again.)

**B:** Bitte! Auf Wiederhören!

(Welcome! Until we hear each other again.)

**Now make a similar dialogue by looking at the example and using the phrases given.**

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