- It is your responsibility to engage in academic activities while doing all the revisions related to every subject.
- You are given a week to complete this activity.
- Prepare a separate folder and attach your activity document after renaming it as **"Seventh week – ICT – Your name and Grade"**.
- Refer 22nd – 27th pages in "Electronic Spreadsheet "lesson in the reading book for answering.
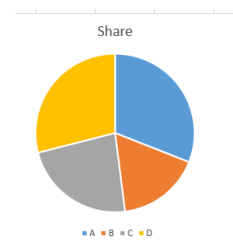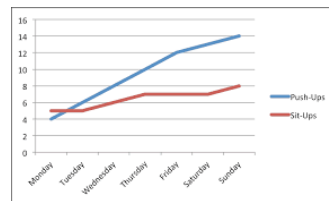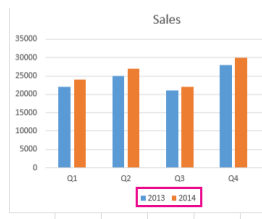
01. Fill in the blanks.
   A. Work book is created with large number of ....
   B. There are a large number of ………………………….and ………………………..in a work sheet.
   C. A horizontal line is named by …………………………….. and a vertical line is named by……………………….in a worksheet.
   D. ………………………. is the intersection between a row and a column.
   E. When we write a cell address, we write column letter at ……………………….. and the row number at ………………………..
   F. The range of selected cells in close proximity is called …………………………….

   (Rows/Cell range/Worksheet/Column/Cell/ /second/first)

02. Match the function and its use in Spreadsheets

	Function	**Use for**
01	Sum	Find the lowest value of a cell range කෝෂ පරාසයක අඩුම අගය සෙවීමට
02	Max	Find the total of a cell range කෝෂ පරාසයක එකතුව සෙවීමට
03	Average	Find the highest value of a cell range කෝෂ පරාසයක වැඩිම අගය සෙවීමට
04	Min	Find the average value of a cell range කෝෂ පරාසයක සාමාන්‍යය සෙවීමට

03. Name these charts, used in Electronic Spreadsheets

....

....

....

(Line chart / Pie chart / column chart)