



Department of Education, Sabaragamuwa/weekly school

week- June 2

Subject-Business Studies

Grade-13

Prepared by -  
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1. (a) Classify the manager's role according to Henry Mintzberg  
  
(b) Write separately the general skills and special skills study by managers.
2. (a) To maintain a successful management in a school which leadership style is important? Democratic leadership style or Autocratic leadership style. Explain your answer with reasons.  
  
(b) State the elements of management process and write two sub activities of them separately.
3. (a) Write four principles of planning.  
  
(b) Explain the four bases departmentalization.
4. (a) Write separately two characteristics of batch production and flow production.  
  
(b) Name four methods of new technology used in operational process.
5. (a) Name four areas of production controlling.  
  
(b) Name four main methods used to test the quality of a production.