



Competency 12.0 – Points out the necessity and importance of management in the achievement of goals and objectives of individuals and organizations.

Competency Level 12.2- Analyses various management roles of a manager.

Manager- The manager is the person who involves in planning, organizing, leading and controlling in order to achieve the goals and objectives of the business. He will utilize resources efficiently and effectively through the management process.

Managerial Sub Roles- According to Henry Mintzberg, 10 managerial roles can be classified under the following three headings.

- Interpersonal Roles
- Informational Roles
- Decisional Roles

Exercise

1. Following are some examples of functions done by managers. Write down the managerial sub roles for them.

1. Listen to the grievances of employers.
2. Conducting meetings with shareholders.
3. Introduce a new health protection programme in the organization.
4. Appreciate the clever employees in the organization.
5. Send employers for PCR tests weekly.
6. Participate for a meeting organized by Ministry of Industrial and Commercial Affairs.
7. Sign a four year agreement with suppliers.

2. Name four managerial sub roles that belong to the decisional role of a manager, explained by Henry Mintzberg.

3. Select one informational role of a manager and explain two functions that should be fulfilled under it with examples.

4. Give an example for following managerial roles.

1. Leader
2. Disseminator
3. Monitor
4. Disturbance Handler
5. Negotiator

