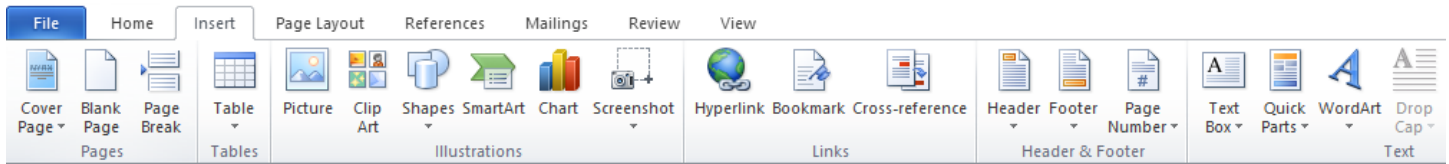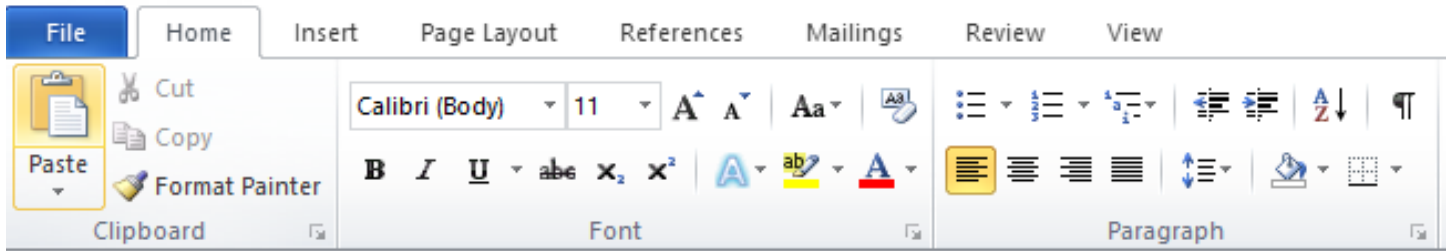| Information & Communication Technology | Grade - 10 | Name and school: Kg/Dehi Malalpola M.V. |

ICT Unit 6

Write the task in front of each icon below.

Icon / Icons	Task / Tasks
Iskoola Pota (Bc ▼	
11 ▼	
B I U ▼	
A ▼	
x₂ x²	
(alignment icons)	
(list icons)	
Aa ▼	
abc	
Paste	
Cut	
Copy	
(line spacing icon)	

Table	
Picture	
Clip Art	
Shapes	

(2). Write down the actions to be followed to perform these tasks using word processing software.

- Get a new page.

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- Saving a document.

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- Opening a document.

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