



**Competency 7 – Uses Spreadsheet to solve simple statistical problems.**

**Competency Level 7.1 – Explores a spreadsheet to identify its basic features and functions.**

1. Introduce what an electronic spreadsheet is.
2. Write 05 tasks performed by an electronic spreadsheet.
3. Write down the types of electronic spreadsheet software developed by software companies.
4. Name the components numbered in the spreadsheet below.

