



## Provincial Department of Education – Week School

Grade 10

Information & Communication Technology

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**Competency 8 : - Uses Presentation Software to develop electronic presentations.**

**Competency Level 8-1: - Produces effective presentation integrating multimedia.**

1. Read the statements below and use the correct (✓) sign and the incorrect (✗) sign.

- I. Microsoft power point is a free software developed by Microsoft. (.....).
- II. Microsoft power point software belongs to the category of application software (.....).
- III. You can add video to a PowerPoint Presentation. (.....).
- IV. The font size of a quality PowerPoint animation must be 32 points (32-font size) or larger. (.....).
- V. Animations can be added to any object, such as text formats, graphic images, etc. included in a slide. (.....).

2. The table below shows a set of icons in the Microsoft power point software ribbon. Write down the purpose for which each of these icons is used.

(Icon)	Function
 New Slide ▾	
	
	
 Chart	
 Layout ▾	
 Pictures	