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Subject : General English

Week: 2

Grade: 13

Prepared by: English Unit - Ratnapura Education Zone

UNIT 6:

1. Read the passage “Writing e-mails” in pages 118&119 and answer the questions.

1. What is an e-mail?
2. What are initialisms, abbreviations and acronyms?
3. Provide examples for each category.

2. Study the format of the e-mail given in page 121.

Imagine you are the Secretary of the English Literary Association of your school. . You have planned to organize an English Camp in your school. Write an email to the Director of English in your area requesting permission for that.

3. Refer the pages 124 & 125.

1. What are the major areas that we should be focused our attention on, in making a presentation?
2. Imagine that you are going to do a presentation on “Importance of learning foreign languages”. List out the things you are going to include in the above mentioned areas.

4. Match the words with their meanings.

impact	working in well-organized way
research	give the authority to do something
enabled	when we worry about something
efficient	effect or influence
concern	investigate systematically into study of material and sources

5. .Read the text on “The future? The internet of things” and answer the given questions in page 127.