



Sabaragamuwa Provincial Department of Education-
Weekly School

Week- 4

Subject – Business Studies

Grade - 12

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Competency 01- Inquires the basis of business and the environment in which it operates.

Competency Level 1. 4: Analyses the business as a process of inputs and outputs

Inputs of a business

1. Land
2. Labour
3. Capital
4. Entrepreneurship
5. Time
6. Knowledge
7. Information

Functions of a business

1. Administration
2. Production
3. Marketing
4. Financial activities
5. Human resource activities
6. Research and development

Exercise:

1. Write down the factors of production (inputs) used in an apparel factory through examples.
2. Write down the input out process that takes place in a bakery business through examples.