

## Information and Communication Technology -6 Grade

Handling operating systems and files

|             |                              | rating system?  | ook and answer th |     |  |     |
|-------------|------------------------------|-----------------|-------------------|-----|--|-----|
|             | examp<br>I<br>I              | es for operatin | g systems         |     |  | ••• |
| 3. Name th  | e oper                       | ating systems b | elow              |     |  |     |
|             |                              |                 |                   | 8   |  |     |
|             |                              | (1)             | (2)               | (3) |  |     |
| 4.What is a | I.<br>II.<br>III.<br>a file? |                 |                   |     |  |     |

| 5. The name o  | f a file consists of two part | s. Fill in the blanks below. |  |  |  |  |  |  |  |  |
|--|-------------------------------|------------------------------|--|--|--|--|--|--|--|--|
|  | application software          | W Activity.docx              | Used to find the application software that owns the file |  |  |  |  |  |  |  |
| 6. What is a fil   | e directory?                  |                              |  |  |  |  |  |  |  |  |
|  | steps to open a file directo  |                              |  |  |  |  |  |  |  |  |
| 8. Specify the relevant steps for saving a file.           |                               |                              |  |  |  |  |  |  |  |  |
|  |                               |                              |  |  |  |  |  |  |  |  |
|  |                               |                              |  |  |  |  |  |  |  |  |
| Practical activity  9. Open the software on your computer. |                               |                              |  |  |  |  |  |  |  |  |
| the top.   |                               | ne screen. Enter the follo   | wing commands using the buttons at                       |  |  |  |  |  |  |  |
| I.   | Window maximization.          |                              |  |  |  |  |  |  |  |  |
| II.  | Minimize the window.          |                              |  |  |  |  |  |  |  |  |
| III.   | Resize the window.            |                              |  |  |  |  |  |  |  |  |
| IV.  | Close the window.             |                              | ×  |  |  |  |  |  |  |  |